

Landaff Select Board Meeting
Landaff, NH
December 29, 2021
6 PM

Minutes

Present: Harry McGovern, Jenn Locke, Denise Cartwright, Frances Day, Administrative Assistant and Allan Boulet
Zoom: Gayle Clement

The meeting was called to order at 6:09 p.m. Roll was taken.

Allan stated that he was attending this meeting to discuss Mill Brook Rd. and the 911 address system. He was somewhat concerned as his house is the oldest and the number is well known in the area. Denise explained that the Road Agent was asked to measure the area and recommended that Allan's house be #38. Harry then explained how the road is measured and numbered. He advised that the Select Board is asking for this numbering change purely on a voluntary basis. Allan agreed to the number change and said that he would notify his current renter of the change. Denise stated that we will notify the post office and change the address in the 911 system. We will also update the tax records.

Mr. Boulet inquired as to the Road Agent position and he offered to help with plowing while the Board undertakes filling the position. The Board thanked him for his generous offer and Mr. Boulet then left the meeting.

The minutes of the Nov. 28, Dec. 8 and Dec.15 meetings were approved and signed.

The Board then proceeded to discuss the budget and specifically, encumbered funds for the upcoming 2022. The following motions were made by Denise, amended by Jenn and seconded by Harry:

Motion to encumber the amount of \$3,900.00 to cover the cost for Phil Fournier to make repairs to the Town Hall, not yet completed, specific to Warrant Article #23 from the 2021 Unfinished Building Repairs, General Government Building roof repairs.

VOTED: Motion passed.

Motion to encumber \$2,885.71 as requested by the Landaff Voluntary Fire Department to be used to match the grant for FEMA Fire Act Grant for turn-out gear. This represents the 5% grant match.

VOTED: Motion passed.

Motion to encumber \$861.56 as requested by the Fire Dep. To pay for Wildland Backpack pumps not available until 2022.

VOTED: Motion passed.

Harry then opened discussion relating to the budget and the fact that the Town is currently under budget in almost all department. Final bills should be in Quickbooks and Fran will print a currently Profit & Loss report for the Board to review. Jenn stated that some thought should be given to adding a Safety line item for each dept. for budget purposes. A budget work session was then scheduled for Monday, January 3, 2022 at 1 p.m. Fran was asked to post a notice at the Town Hall advising of the upcoming budget work session.

A reminder and discussion then ensued regarding end-of-the-year expenses i.e., transfer of money to the LVFD Trust Fund in the amount of \$300.00; the stipend for the Building Inspection for \$350.00; and, the payment of any final vendor expenses. Board members will stop by Town Hall to review and sign same.

At 8:15 p.m., Denise made a motion to have the Board go into closed session to discuss personnel matter for the upcoming new year. Jenn seconded. It was accepted by all.

At 8:53 p.m., the meeting returned to regular session.

At 8:55 p.m., there being no further business to come before the Board, Denise made a motion to adjourn. Harry seconded.

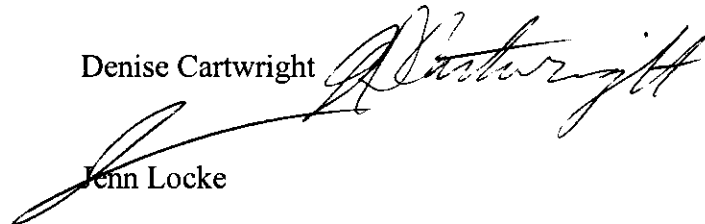
The meeting was adjourned at 8:57 p.m.

Respectfully submitted,


Frances R. Day

Harry McGovern

Denise Cartwright


Jenn Locke

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DRAFT

Minutes of Closed Meeting

Present: Harry McGovern, Jenn Locke, Denise Cartwright and Frances Day,
Administrative Assistant

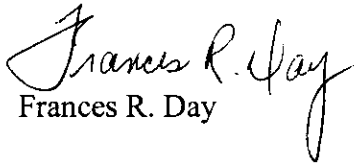
Harry called the meeting to order at 8:16 p.m. The zoom link was closed and Gayle left the meeting.

The Board discussed annual increase and benefits for employees for 2022.

Motion was made and seconded to adjourn this closed session at 8:52 p.m.

The meeting went back into open session.

Respectfully submitted,


Frances R. Day

Denise Cartwright




Jennifer Locke

Harry McGovern