

Landaff Select Board Meeting
Landaff, NH
December 1, 2021
6 PM

Minutes

Present: Denise Cartwright, Harry McGovern, Jenn Locke, and Frances Day, Administrative Assistant
Zoom: Gayle Clement, Town Clerk
Also Present: Any Brackett

The meeting was called to order at 6:04 p.m. Roll was taken.

Andy attended this meeting to update the Board on his last week as Road Agent. Andy reported on several pending issues particularly related to the 911 system. Denise updated the Board with regard to Wooley Rd. A letter has been drafted and sent to Mr. Brady at this time requesting additional information be provided to the Board in connection with his request for a change of address. Harry will also check with the State DOT to obtain additional information on Wooley Rd. and Rt 116. Lengthy discussion ensued with regard to issues in other parts of the Town with regard to the 911 system. At this time, Denise will contact Casey Gordon from 911 to discuss ways to identify and correct any outstanding issues.

Andy then updated the Board on budget issues relating to the Highway Dept., as well as status of the trucks and equipment at the garage. He believes that both trucks are operational at this time. He has completed the spreadsheet on the truck and sent it to Jenn. He advised that he estimated budget items such as cost for Blacktop, paving and sanding for the new year. The Board will review and finalize. Everyone wished Andy good luck in his new position.

Jenn then asked Fran to confirm that she and Harry would be attending the meeting in Lisbon on Monday, Dec.6, 2021 at 6 :00 p.m. They will be discussing the Transfer Station, Fire/EMS and Shared Mowing contracts for the upcoming year.

The Board has received several Timber Intent to Cut requests. Harry will follow up and advise at the next meeting.

The Letter of Understanding was received from Plodzik & Sanderson, P.A. The Board signed the signature pages as requested and Fran will return same and request notification of date of actual audit.

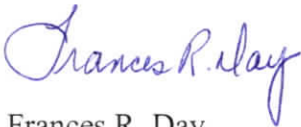
The Gale Chandler Rd. matter was discussed and the Board decided to send another letter to the occupants. Denise will draft same and forward to the Board for approval before mailing.

The Board received a completed application for exemptions from a resident by his DPOA. Unfortunately, the application was missing the necessary back-up documentation. Fran was then directed to send a letter informing the applicant that documentation was needed before a decision could be made.

Jenn then informed the Board that she will be forwarding the budget worksheets to the departments for their 2022 input. She asked that this process be extended to next week as we recently met to correct any misplaced or questionable amounts not in the correct accounts. Once this process is completed, the P&L will more accurately reflect actual monies spent in each account listing thereby giving the departments a better idea of items over/under for budgeting purposes for 2022

There being no further business, Denise made a motion to adjourn, seconded by Jenn. This meeting was adjourned at 8:19 p.m.

Respectfully submitted,

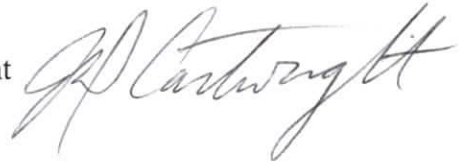


Frances R. Day

Harry McGovern



Denise Cartwright



Jenn Locke