

Landaff Select Board Meeting
Landaff, NH
November 30, 2022
6 PM

Minutes

Present: Denise Cartwright, Jenn Locke, Harry McGovern, Frances Day, Administrative Assistant and Mark Gustafson, Road Agent

Guest: Hillary Harris

Meeting was called to order at 6:13 p.m. Roll was taken.

Prior minutes were reviewed, revised and approved.

Denise advised that she and Jenn attempted to attend the Woodsville Rescue Ambulance meeting scheduled for Monday evening. At that time, they were told that there will not be any more meetings of the association. The two gentlemen who were initially involved have moved on.

Denise asked Jenn if she would contact Matthew Decker, Esq. to advise where the landowner currently stands in regard to re-purchasing the property on Jim Noyes Rd. Jenn will call him and update everyone at the next meeting.

Denise then informed the Board that Michelle Beaudin of the Grafton Regional Development Corp, who was originally attending this meeting, had taken ill and asked to be put on the agenda for December 14th meeting. Denise advised that she had attended the GRDC meeting on Dec. 11 by zoom where they discussed their role assisting small business owners with a number of available services, i.e. business loans, education, etc.

The Board then welcomed Hillary Harris, who was attending this meeting to discuss the conditions on Moses Clark Rd. She forwarded photos to the Board that she had taken earlier, as well as information she obtained from the NHDOT. Denise introduced Hillary to Mark who advised that he had finished ditching on Moses Clark Rd. on the uphill side. He mentioned that he could not yet put gravel down and was hopeful to complete ditching this year. He is trying to secure those problems from last year.

Hillary explained that she is very concerned that the road is being undermined. She can already see fabric and no road below in some areas. She believes that ditching has come under the road. Tree just sitting there now, you can see the root system and she is afraid the tree might fall. She has obtained information containing minimal guidelines for width of road, ditches, etc. Leaves have accumulated in the ditches causing more concern. Hillary stated she was unsure how this problem should be resolved, but was concerned.

Harry and Mark agreed to meet with her Thurs., Dec. 1, 2022 at 3:30 p.m. to look at the road and determine what can be done this year. Hillary then passed out copies of information and pictures for the Select Board and left the meeting.

Denise asked Mark to discuss and explain his draft 2023 budget figures. The conversation began with the conditions of the roads and which roads need to be taken care of. Jenn advised that Blaktop would and could possibly review and assist in prioritizing the work if that would help. Mark stated that he would like to have another highway dept. employee, preferably full time to help with all the work that needs to be done. Jenn reenforced the need to keep expenses within limits, including personnel, timesheets, machinery, etc. She stated that the Select Board answers to the Town at the budget meeting and can certainly explain the benefit to the Town of adding to the annual budget within reason.

Harry stated he reviewed prior annual reports from 2010/2011 to determine when a part-time person was added. Compared to other surrounding Towns, we are the smallest department. Harry will get preliminary figures together for a part-time position for review and discussion by the Board.

Mark stated that he was looking at cost of a sander. Denise asked if he could wait to purchase sander in the new year. Mark was concerned that if the Town waited, there wouldn't be one available until after March. Jenn asked that Mark get a quote for the sander and the Select Board will review same at the next meeting.

Mark reviewed with the Board the need for a salt shed. The Board will need more information regarding same. Harry suggested that Mark contact surrounding Towns to discuss options and how they decided to purchase same.

The Board reviewed with Mark the Highway Dept.'s 2022 current budget. The Board encouraged and emphasized support to prioritize and accomplish all that is required to finish the year and project the 2023 budget. Mark then excused himself from the meeting.

Jenn asked if the Board could schedule a budget work session for Sunday, December 11, 2022 at 4 p.m. The Board agreed to hold a work session before the holidays.

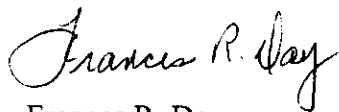
At 8:38 p.m., Jenn made a motion seconded by Denise to go into closed session for matters of personnel.

At 8:53 p.m. the meeting returned to regular session.

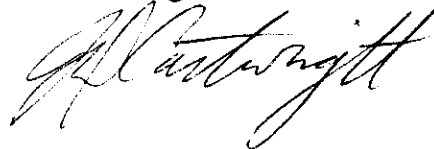
There being no further business to come before the Board, Denise made a motion to adjourn, seconded by Harry.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,


Frances R. Day

Denise Cartwright



Jenn Locke

Harry McGovern



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Closed Minutes

Present: Denise Cartwright, Jenn Locke, Harry McGovern and Frances R. Day, Administrative Assistant

Meeting was called to order at 8:39 p.m. to discuss personnel matters.

At 8:51 p.m. Denise made a motion to return to regular session. Harry seconded.

The meeting was adjourned at 8:52 p.m.

Respectfully submitted,



Frances R. Day

Denise Cartwright



Jenn Locke

Harry McGovern

