

Landaff Select Board Meeting
Landaff, NH
November 3, 2021
6 PM

Minutes

Present: Denise Cartwright, Harry McGovern, Jenn Locke and Frances Day, Administrative Assistant

Zoom: Gayle Clement, Town Clerk

Harry called the meeting to order at 6:15 p.m. Roll was taken.

It was agreed that both, Jenn and Harry would attend the meeting of the Lisbon Select Board on Monday, Nov. 8, 2021 to discuss the 2022 Transfer Station Agreement between the Towns of Landaff, Lisbon and Lyman. They will advise of the outcome.

Denise requested approval of her draft letter to the property owners along Rt 116. This letter will be sent to each property owner explaining the issue and the Select Board's attempt at resolution. The letter will invite each owner to attend, either in person or by Zoom, the November 17, 2021 Select Board meeting to discuss same.

The Board then discussed the letter received from KRT Appraisal, Inc. regarding a Cyclical Revaluation to be completed in 2026. This proposal is to add site visits over a multi-year period to verify the existing physical property date. Harry questioned if the utility assessment would be included in the report. Jenn will answer Rob Tozier's e-mail with the Board's question and advise of the outcome.

Denise stated that Gregory Prentice called and gave us the correct address and contact information. Fran will update the 911 of change of street number for their records.

Harry stated that he will respond to the Ossipee Mountain Land Company's Intent to Cut and advise of next step.

Harry asked Fran to contact the Dead River Company to inquire if they have a yearly program which caps heating costs for the winter. Fran will call them and let Board member know for next year.

The Board then signed the Equalization Form requested by Richard Dorsett. This is part of the process and will be submitted to the DRA to calculate the municipality's ratio for property tax purposes. If no word with regard to ratio by next week, Jenn will follow-up to inquire of status.

Jenn then brought attention to the e-mail from the Tax Collector to reduce her hours at the Town Hall to every other week during this slow period. It was the impression of the Board that this might cause some confusion as the hours are posted on the website. Jenn will e-mail and speak with Bethany and advise.

While discussing the timeline for starting the budget process and the possibility of having a budget work session, Jenn asked if the Board heard from Ben Peters, ZBA relative to a working budget for same. Denise and Harry informed Jenn that Ben does not think a budget is necessary. He would prefer to use a fee schedule to pay for ZBA costs. The Select Board decided to keep ZBA expenses showing in Planning and Zoning and Executive sections of the budget, with fee revenue showing on the revenue report.

It was agreed that the Board will have a budget work session on Friday, Nov. 5, 2021 at 6:00 p.m. Fran was asked to post said notice outside the Town Hall.

At 7:45 p.m., Denise made a motion seconded by Jenn to go into closed session to discuss matters of personnel. It was accepted by all.

At 8:09 p.m. the meeting returned to regular session.

Denise made a motion to adjourn, seconded by Harry. There being no further business, the meeting was adjourned at 8:17 p.m.

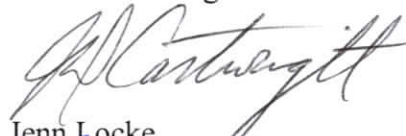
Respectfully submitted,

Frances R. Day

Harry McGovern



Denise Cartwright



Jenn Locke



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Minutes of Closed Meeting

Present: Harry McGovern, Jenn Locke, Denise Cartwright and Frances Day,
Administrative Assistant

Harry called the meeting to order at 7:15 p.m. Roll was taken.

The Board discussed the issue of health care costs and employee contributions for the upcoming 2022 year.

Motion was made and seconded to adjourn this closed session at 8:08 p.m.

The meeting returned to open session.

Respectfully submitted,

Frances Day

Harry McGovern



Jenn Locke

Denise Cartwright

