

Select Board Meeting Minutes-October 28, 2020

Present:

Selectwoman: Jennifer L. Locke

Selectman: Harry McGovern

Selectwoman: Denise Cartwright (via zoom)

Administrative Assistant: Robyn Gilmartin

Cayla Tetrault, tax collector

Gayle Clement, town clerk

Meeting began live and via zoom at 7:10 pm.

Cayla Tetrault discussed with the Board upcoming tax bills. Robyn will let her know when the tax rate is set so the billing can go out.

Cayla expressed interested in taking tax collector classes to further develop her knowledge of the job, she has previously taken one, the Board supported the idea.

Robyn will meet with Cayla at her next shift, so they can work together to get some questions answered by Avitar, the Town's tax program. Cayla's hours make it difficult to contact Avitar for help.

JA Corey has rescheduled the generator installation date; they will be at the Town Hall November 4 and 5.

Robyn has ordered a plaque for the bookshelf made by Ron Howard in memory of his daughter Robin.

Jeff MacKay came Tuesday and serviced the furnace at the Town Hall.

Robyn contacted the Town Assessor, Steve Allen about getting a count of manufactured homes in Landaff per Planning Board request.

Robyn reported that the phone at the garage is not working. A call has been made to Consolidated and they will be out tomorrow to repair.

Robyn is finishing up the Gofer Grant as well as the Elections Grant for Covid. She will contact the Board if any thing further is needed from them for submission.

The Select Board from Sugar Hill is asking surrounding towns to join them in an effort to improve cell service in our area. They have information on the Sugar Hill website for all to review on the matter. The Landaff Board will look into the information and Robyn will see if anyone from Sugar Hill Select Board could attend a Landaff Select Board meeting via zoom or in person.

Judy Boulet, Town Moderator, has requested reimbursement for ink she's used for election preparations. The Board approved.

Inspector Perry from the Depart of Labor will be meeting with Robyn on Thursday

to discuss an upcoming safety inspection. He will also be providing literature that will help the Town understand the laws on safety.

The county tax bill is in, \$94,000.

Minutes from 9/9, 9/23, and 10/14 have been signed.

Jennifer Locke had a conversation with Forest Ranger Luk Pereault concerning the Fire Warden position in town. The warden position is a state position and not a town. For the Warden to be terminated the Board must notify the DNCR Director with reasoning, and a decision would then be made by the DNCR Director. Jennifer will draft a letter with the Boards concern for review next week.

Jennifer received a response from NHMA concerning Town acquired property being sold. The Town would need to vote by warrant article on each case or vote to approve the Select Board able to make that decision. Several considerations need to be determined also such as how the town acquired, how long the town has had possession and if there is a clear deed.

The Board is working on a plan for large meetings and covid capacities, to prepare for Budget Hearing and Town Meeting.

There being no further business, the meeting adjourned at 8:35 p.m. The foregoing minutes were approved on December 30, 2020, by the following members of the Select Board:

Jennifer L. Locke

Harry McGovern

Denise Cartwright.