

Landaff Select Board  
Landaff, NH  
August 31, 2022  
6 PM

### Minutes

Present: Denise Cartwright, Jenn Locke, Harry McGovern, Andrew Blodgett,  
Melissa Hamlett, Mark Gustafson and Frances Day, Administrative Assistant

Absent: Gayle Clement, Town Clerk

Meeting was called to order at 6:10 p.m. Roll was taken.

Gayle advised the Board that next week, she will be having surgery. It is scheduled for Friday, Sept. 9, 2022. So, she will not be available for a couple of months.

Denise asked Gayle's advice regarding the upcoming election and if Cathy was all set. Gayle explained that she took some time with Cathy to go through and explain the absentee ballot procedure and what was required. Denise told Gayle that she was at the Town Hall on Tuesday afternoon with Andy Brackett and Mark Gustafson to set up voting booths, etc. Gayle reminded the Board that they call upon Judy Boulet, Town Moderator, on that day. Denise let Gayle know that the Supervisors of the Checklist were in early for a meeting where Richard Bronson informed the group that he will keep the position until March, 2023.

Denise then reminded the Board that she will be away on Tuesday, Sept. 13, 2022. Both, Harry and Jenn stated that they will be there. Jenn can cover from 3 to 7 p.m. Harry will check to be sure of the time he will be available. Gayle reminded the Board that Judy Boulet could appoint someone to be "on hand" should there be need to do so and it just might be a good thing to do. A decision will be made at next week's meeting so that Jenn, Harry and Judy can make appropriate arrangements.

The Board then reviewed the schedule for meetings to the end of 2022. Denise made a motion that as of Sept. 7, 2022, the Town hold Select Board meetings every other Wednesday. Harry seconded and motion was approved. Jenn added that the Select Board will evaluate at end of the year.

Jenn reported that as of this date, that there is only one person who has expressed an interest and is willing to accept the position of Zoning Officer for the Town. Mark attended this portion of the meeting and stated that he was interested. Denise made a motion to The Board appoint Mark Gustafson, Landaff Zoning Officer. Jenn seconded and Mark was approved as Zoning Officer. Harry then informed Mark that there would be annual stipend for these services.

Andrew Blodgett and Melissa Hamlett filed a Building Permit Application and asked several questions with regard to same.

Denise informed the Board that in her research with regard to North South Rd. she had discovered some reference to a right-of-way. The Board agreed that before proceeding further, Denise would contact Casey Gordon of 911 Services to inquire as to his opinion on how to proceed. She is still awaiting an answer from the Assessor.

At this time, the Kenneling Agreement was tabled. It was agreed that should there be a problem with a dog, we would call the Lisbon or State Police and follow their instruction.

Denise then asked Jenn and Harry if there were any updates with regard to welfare matters. Both Harry and Jenn stated there was none at this time.

Denise asked if there was any additional business to come before the Board. Harry advised that he has completed that timber yield assessment taxes. The warrants will be ready for signatures on or before Sept. 7, 2022, at which time they will be given to the Tax Collector.

As we will soon be entering budget season, Jenn asked Fran to check the DRA portal to see if we can access the MS-434 to review revenue. In September, we will need an updated Profit and Loss Statement and might possibly need a work session.

There being no further business to come before the Board, Denise made a motion to adjourn. Seconded by Jenn.

The meeting was adjourned at 8:38 p.m.

Respectfully submitted,



Frances R. Day

Denise Cartwright



Jenn Locke



Harry McGovern

