

Landaff Select Board
Landaff, NH
August 10, 2022
6 PM

Minutes

Present: Denise Cartwright, Jenn Locke Frances Day, Administrative Assistant and
Cathy Ferony, Deputy Town Clerk
Absent: Harry McGovern
Zoom: Gayle Clement, Town Clerk

Meeting was called to order at 6:11 p.m. Roll was taken.

Gayle advised the Board that she is scheduled for surgery on Aug. 23, 2022 and will not be available to work for some time afterwards during her recovery. She is concerned regarding the upcoming elections in September, but feels strongly that Cathy could do whatever is required. Gayle stated that Cathy could call Audrey Champagne in Lisbon for help with any questions she may have. She could also call individuals at the State level who would walk her through the process. Absentee ballots will need to be addressed as soon as received. Cathy is concerned that she needs to be sponsored and listed before she can begin. Gayle advised Cathy to keep exact records of all voters, new, absentee, etc. Gayle thought that Audrey could sponsor Cathy. Gayle stated what supplies she has in the file cabinet and what might be needed, i.e., red and blue tape, etc. Gayle will contact Judy Boulet, Moderator to assist Cathy. Cathy explained that she will be attending the class with Judy in Haverhill. Gayle will stop in the office when no one else is there to fill out any necessary forms and fax them to the appropriate State officials for Cathy. Everyone expressed their concern for Gayle and wished her well in her upcoming hospitalization and recuperation period. Gayle then left the meeting.

Cathy advised the Board that she is somewhat hesitant about stepping into a position for which she has not yet been trained. There were preliminary discussions regarding increase in time and salary to cover the position and the various responsibilities. Both Denise and Jenn explained and assured Cathy that the Board was open to discussion relating to same and would assist her in whatever way possible. Cathy then left the meeting.

Minutes were reviewed and approved. It was then decided to table the minutes to the August 17, 2022 meeting for signatures.

The Board discussed the Kenneling Agreement. It was agreed to table further discussion until the next Board meeting. Fran was asked to contact Krystal Dow to determine who Lisbon uses for this purpose.

Fran advised that she had received a request for Right-to-Know from Jill M. Shaw of shaw.transcription@yahoo.com. Denise advised Fran to contact Primex and request documents in question, In addition, Fran will notify Ms. Shaw of the cost of a Right-to-Know Request.

Fran then informed the Board that she had received instructions from Judy Boulet, Town Moderator, concerning the upcoming elections and how the hall should be set. Denise asked if perhaps someone would be able to assist in setting up the hall for voting purposes. Denise will try to call Andy Brackett to see if he is able to help.

Denise then advised the Board of the new Assistant Road Agent. Discussion followed as to suggestions for the position of Town Zoning Officer. The Board would like to fill this position as quickly as possible. Denise then asked Jenn to write a notice to be placed in The Ledger. It was brought to the Board's attention by Mary Blowey that there is a file cabinet used by the Zoning Officer which needs to be moved from her home back to the Town Hall for the new replacement.

Denise asked Fran if she would make copies for use by the Fire Chief of those properties currently using solar panels.

There being no further business to come before the Board, Denise made a motion to adjourn, seconded by Jenn.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,



Frances R. Day

Denise Cartwright



Jenn Locke

