

Landaff Select Board Meeting
Landaff, NH
August 7, 2024
6 PM

Minutes

Present: Harry McGovern, Mary Beaudin, Rachael Booth, Jeff Nute, and Frances Day,
Administrative Assistant
Guests: Jim Richardson, Lindsay Richardson, O4C3 Mitigation Plan
Marilyn Booth, Emergency Management Director
Paul Varcak

Meeting was called to order at 6:06 p.m.

The Board welcomed Marilyn to the meeting. She advised that it is time to draft the new Hazardous Mitigation Plan for the Town. Our current mitigation plan expires in April. She is recommending the O4C3 team to work with the Town to draft the new plan. This Mitigation Plan Grant is for \$6,999.75. The local match is \$2,333.25 (25% of the total project cost of \$9,333.00). The purpose of this Grant is to update Landaff's Hazard Mitigation Plan in accordance with CPR Part 201. The Landaff Select Board reviewed and approved the grant agreement terms.

Marilyn then introduced Mr. Jim Richardson, Director of O4C3, and Lindsay Richardson. Mr. Richardson explained that his agency would be conducting meetings with townspeople, as well as local representatives compiling information. There would be five meetings each lasting approximately two hours. All attendees' time would be counted towards the Town's contribution to the grant. However, once the plan is completed, it would then be submitted and reviewed by the State FEMA representative for approval. If, for any reason, the plan expires prior to approval, then no funding will be available during that time. We could be looking at possibly getting approval in October, but there is some urgency about getting the paperwork submitted early for review.

Mr. Richardson presented each Board member a folder which sets out the scope of work O4C3 will undertake. Marilyn will ask Jeff Nute, Road Agent for his direct input of what we need for the plan. She will also prepare the public notice for attendees at the meetings. She would like to invite as many people as she could to include representatives from the school board, Lisbon Police Dept., representatives from the utility company, Woodsville Ambulance, etc.

Mary made a motion to approve O4C3 to work with the Town to develop the new hazardous mitigation plan. Rachael seconded. The Board approved said motion. Marilyn will obtain all the

necessary signatures requested and supply a full executed copy for the Select Board. The Board thanked Marilyn and the O4C3 representatives, who then left the meeting.

Mr. Paul Varcak was then asked to address the Board. Mr. Varcak explained that he only had two items to discuss. The first was the status of the Fire Dept. Personnel Handbook. Harry explained that we are waiting to hear from legal counsel at this time. The second item, was with regard to Rachael's running for Dist 5 Rep ad how this would impact on the Select Board. Both Rachael and Harry explained that it would have no impact on her retaining her position on the Board. Mr. Varcak thanked the Board and left the meeting.

The Treasurer's report was reviewed, approved and signed.

The minutes of the July 24th meeting were reviewed, revised and approved.

The Town Clerk's memo regarding equipment stored downstairs was reviewed and it was decided that she could discard the office equipment as she determines and that at least five copies of the Town's history could be donated to the Old Home Day Auction on Aug. 17th.

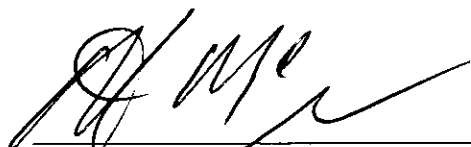
Harry advised that the property owners have until August 31, 2024 to respond to the certified letters sent to each of them on August 2, 2024. After that date, legal action could be taken.

There being no further business to come before the Board, Harry made a motion to adjourn seconded by Mary.

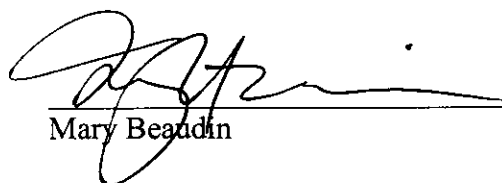
The meeting was adjourned at 7:27 p.m.

Respectfully submitted,


Frances R. Day



Harry McGovern



Mary Beaudin

Rachael Booth