Landaff Select Board Landaff, NH August 3, 2022 6 PM

## Minutes

Present: Denise Cartwright, Harry McGovern, Frances Day, Administrative Assistant and

Tom Robert

Absent: Jenn Locke

Zoom: Gayle Clement, Town Clerk

Meeting was called to order at 6:06 p.m. Roll was taken.

Denise made a motion seconded by Harry to go into closed session for matters of personnel.

At 6:34 p.m. meeting returned to regular session.

The minutes from July 17, 2022 will be reviewed and approved at next Board meeting.

Denise reviewed the new kennel agreement received from the North Conway Humane Society. After some discussion, it was decided that the Board will review at their next meeting and determine if the letter of agreement would be necessary at this time.

Denise advised that she will be available to work with Fran on Monday morning to draft appropriate letters to those property owners who filed for abatements and elderly exemptions.

Gayle informed the Board that she will be unavailable for most of the next month and will need extended time off during the year for health reasons. During this time, she will be available to the Deputy Clerk during the primary election which scheduled to be held in September. The Board expressed their concern and asked Gayle to keep them informed if there was anything she needed. Gayle reiterated that Cathy was doing a great job and she was confident in her ability to fill the Town Clerk position.

Harry asked Fran to hold all building and driveway permits until a new Zoning Officer could be appointed.

There being no further business to come before the Board, Denise made a motion to adjourn, seconded by Harry.

The meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Frances R. Day

Denise Cartwright

Harry McGovern

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## Closed Minutes

Present:

Denise Cartwright, Harry McGovern, Frances Day, Administrative Assistant and

Tom Robert

The meeting was called to order at 6:10 p.m. to discuss matters of personnel.

Harry introduced Tom Robert who was interested in applying for the Assistant Road Agent position. Mr. Robert explained that he was currently working but would be interested in a part-time position working with the Highway Department. He does have a CDL/B license. Harry explained the details of the position and what would be expected. Mr. Robert indicated that he was interested and could give two weeks notice to his employer.

Harry then made a motion to accept Tom's application for employment as part-time Assistant Road Agent. Seconded by Denise.

At 6:32 p.m., Denise made a motion to adjourn this meeting. Seconded by Harry.

The meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Frances R. Day

Denise Cartwright

Harry McGovern