

Landaff Select Board
Landaff, NH
July 13, 2022
6 PM

Minutes

Present: Denise Cartwright, Jenn Locke, Harry McGovern, and Frances Day,
Administrative Assistant

Meeting was called to order at 6:15 p.m. Roll was taken.

Minutes were reviewed and revised for approval at next meeting.

Denise then addressed the draft notice of violation letter and asked for comments. After discussion, Harry stated the he will check out conditions at property as well as the number of unregistered vehicles located on the property. Denise offered to draft letters to the abutters and give them information regarding who to contact should the birds return to their property.

Harry then informed the Board that he had spoken to Pam with regard to kenneling stray dogs. She is not taking any strays and is not open on weekends. Harry advised that as most surrounding towns are contracting the No Conway facility, the Town should do the same. Denise stated that she will contact the facility in No. Conway and ask for a letter from them stating that stray dogs can be sent to them.

Harry then updated the discussion concerning paving as Mark received a reply from Blaktop. It was agreed for budgeting purposes, we should get an estimate before the end of the year for the cost of the finish coat. The Board will then consider encumbered funds to cover the cost of the finish coat.

Harry also stated that he did not call NHMA but did some research on posting roads. The Town can post a road if logging or building is taken place on said road.

Fran asked if a date and time could be set for review and approval of requests from property owners concerning abatements, Veteran's exemptions, Elderly exemptions, etc. The Board agreed to meet Sunday evening at 6PM. Jenn advised Fran that a posting of this meeting would need to be drafted for both the Town Hall and the Blue School advising the public of same.

The Board was then given copies of estimate for new building for Highway Dept. to protect sand and gravel from weather in order to save money and extend usage. More discussions will follow on this matter.

Denise advised that she has received the authorization from the Woodsville Guaranty Bank for Mark Gustafson to have a VISA Business Credit Card account for the Highway Dept. Denise then made a motion that the Board sign the form in order to get a new credit card for Mark Gustafson, Road Agent. Motion was approved. Fran will contact Mark to come in and sign same before forwarding to the Bank.

Jenn suggested that Fran provide updated print-outs of the actual department expenses for the first six months of the year. A review of expenses by each department would give them a good idea of where their budgets stand at this time with six more months to go. Jenn also asked Fran to get started on contacting publishers to get quotes on size and formatting for the Annual Town Report for comparison purposes.


Harry reminded everyone that there is currently a sink hole behind and to the rear corner of the Town Hall. Mark has taken a look at same and placed a cone there to identify location and alert anyone walking back there. He will contact someone to take a look at it in order to repair same.

Jenn reminded Fran that the Board would like to be advised on all transfers of real property, current land use matters, etc. As these processes have changed somewhat, the Board wants to be kept informed of the processes as well as the information.

There being no further business to come before the Board, Denise made a motion to adjourn, seconded by Harry.

The meeting was adjourned at 7:47 pm.

Respectfully submitted,


Frances R. Day

Denise Cartwright



Jenn Locke



Harry McGovern

