

Landaff Select Board Meeting
Landaff, NH
June 30, 2021
6 PM

Minutes

Present: Harry McGovern, Jennifer Locke, Denise Cartwright, and Fran Day
Zoom: Gayle Clement

Harry called the meeting to order at 6:16 PM. Roll call was taken.

Harry welcomed the new administrative assistant, Fran Day. Harry gave Jenn two forms for bank accounts that were signed for the auditors by the treasurer. Jenn will let the auditors know that Tracey Upton will respond directly to them.

Heidi researched the bill to NH Corrections and discovered the check written in December was voided, thus never sent. The current bill was not a second bill, but just the same one. It was paid last week.

There was a call from Joanne Tereault from Hoy & Tanner. Sub-contractors from the DRA are doing a wetlands survey and need tax maps to notify abutters.

Heidi is coming in tomorrow to meet and assist Fran. The board and Fran discussed hours for the administrative assistant, and came up with Monday, Tuesday, Thursday from 9 to 2, and Wednesday from 3 to 6, plus the meeting. Monday's hours will not be posted.

The trust fund check is ready for Tracey Upton. Fran will call her tomorrow for pick up arrangements.

The Eversource settlement check is in this week's bills to be signed. The bookkeeper will need to cut a check to Brenda Dodge for her work in the election. Changing the locks at the Town Hall was discussed. Jenn will discuss this topic with Mr. Howard this week.

It was noted that tax maps are on the computer in the office. There was discussion of adding the cost for maps to the budget for next year.

Harry drove out to see Mark Gustafson this week and met up with Andy and Jeanette Blodget. He added that Mr. Logan has a request out for workers to help set up campsites. Jenn and Fran will start the letter for Mr. Logan letting him know he needs a special exception from the ZBA for renting campsites.

Jenn will also start a letter to Mr. Hatch concerning the driving of ATVs on Landaff roads.

The letter concerning the Gale Chandler property complaint was edited and Fran will put in the mail tomorrow.

The minutes from June 9 and June 23 need to be edited and signed. Also, the minutes from the closed meeting June 24th need to be typed. Denise stated she would type them tonight. The board discussed minutes with Fran and asked if she could have drafts ready by Mondays so the board could bring edits to the meetings.

Denise asked about the name of the cleaning person. It will be researched in the bills. The board also discussed supplies and what needs to be ordered from Staples.

Jenn will request the new laptop by July 12 so the Planning Board can use it for their meeting.

The final report from the auditors concerning the tax collector turnover is complete and it was reviewed.

Harry let the board know that a tax payment plan was set up with the tax collector by one of the property owners with a lien

Denise made a motion to adjourn at 8:13 PM, and Harry seconded it. The meeting adjourned.

Respectfully submitted,
Denise Cartwright

Harry McGovern

Denise Cartwright

Jennifer Locke

Landaff Select Board
Landaff, NH
Closed Session
June 24, 2021
6 PM

Minutes

Present: Harry McGovern, Jennifer Locke, Denise Cartwright, Frances Day

The closed session was opened at 6PM for an employment interview. Ms. Day's resume and references were reviewed. Questions were asked and answered about duties and hours.

The session ended at 6:32 PM.

Respectfully submitted,
Denise Cartwright

Harry McGovern



Denise Cartwright



Jennifer Locke

