

Landaff Select Board Meeting
Landaff, NH
June 28, 2023
6 PM

Minutes

Present: Jenn Locke, Harry McGovern, Mary Beaudin and Frances Day, Administrative Assistant
Also Present: Rhiannon Copithorne, Treasurer
Catherine Ferony, Town Clerk
Guest: Matthew Copithorne, Chair School Committee

Meeting was called to order at 6:12 p.m.

Jenn welcomed Matt Copithorne, who proceeded to explain that the Blue School would like to obtain mowing services for a small piece of land near the school. He has been unsuccessful in contacting Green Acres Lawncare, who the Town employs to mow the baseball field close by. He was also unsure as to who would pay for those services. Harry explained that SAU 35 would be responsible for payment and he would have to speak to them directly regarding any contract with Green Acres. Matt asked if Fran could contact Brian at Green Acres to see if he would be interested in adding this to his summer mowing schedule. Fran will follow-up in the morning and message Matt of the outcome.

Cathy Ferony, Town Clerk then addressed the Board with several issues. The first being a need for a Notary Public here at the Town Hall. The Board gave their approval for Cathy to get the necessary application for same. She then inquired regarding how best to proceed with shredding of old documents. Several options are available and the Board asked her to get figures to compare the best way to destroy old documents and free up some much needed room. Cathy then reviewed the dog registration list and asked the Board to approve a draft letter which she will send to the few individuals listed as a reminder to register their dogs. Lastly, Cathy asked that the window downstairs for both the Tax Collector and the Town Clerk be replaced with new glass. She will get estimates for the glass before proceeding.

Rhiannon Copithorne explained on-line banking and how that would work for the Town. It would be more efficient and there is minimal cost to the involved. She reviewed the 2-step security verification system and advised that funds could be managed quicker and faster. The system could basically be set up to meet the Town's needs. Fran will check with the auditors to confirm there would be no conflicts should we decide to proceed.

Treasurer's report was reviewed and signed.

At 7:00 p.m., Harry made a motion to go into closed session to discuss matters of personnel.
Jenn seconded.

At 8:12 p.m., the meeting returned to regular session.

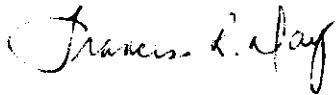
At 8:13 p.m., Jenn made a motion to go into closed session to discuss matters of reputation.
Mary seconded.

At 8:50 p.m., the meeting returned to regular session.


There being no further business to come before the Board, Mary made a motion to adjourn,
seconded by Harry.

The meeting was adjourned at 9:17 p.m.

Respectfully submitted,

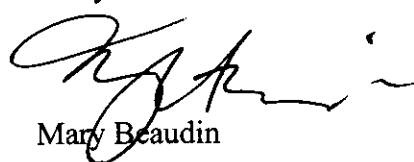


Frances R. Day

Jenn Locke 



Harry McGovern



Mary Beaudin

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Closed Meeting

Present: Jenn Loke, Harry McGovern, Mary Beaudin and Frances Day, Administrative Assistant

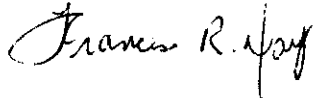
Meeting was called to order at 7:02 p.m. to discuss personnel matters.

Harry advised the Board that he received correspondence from Luke Poor for the position of Road Agent. Harry invited Luke to attend the Board meeting. After explaining the position and answering Luke's questions, it was agreed that Harry will contact the references provided. The Board agreed that if the references are good, Harry will call Luke and offer him the position of Road Agent.

At 8:10 p.m., Jenn made a motion to return to regular session. Seconded by Mary.

The meeting was adjourned at 8:11 p.m.

Respectfully submitted,



Frances R. Day



Jenn Locke



Harry McGovern



Mary Beaudin

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Present: Jenn Locke, Harry McGovern, Mary Beaudin and Frances Day,
Administrative Assistant

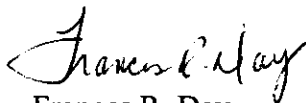
Meeting was called to order at 8:14 p.m. to discuss matters of reputation.

The Board reviewed a welfare case involving temporary housing. Harry made a motion to pay for another week while an application to provide assistance to arrange permanent housing is approved. Jenn seconded. Mary will continue to make telephone calls to appropriate agencies to open up additional options for housing.

At 9:12 p.m., Jenn made a motion to return to regular session. Seconded by Harry.

The meeting was adjourned at 9:16 p.m.

Respectfully submitted,



Frances R. Day



Jenn Locke



Harry McGovern



Mary Beaudin