

Landaff Select Board
Landaff, NH
June 9, 2021
6:00 PM

Minutes

Present: Jennifer Locke, Harry McGovern, Denise Cartwright
Zoom: Gayle Clement

Harry called the meeting to order at 6:12 PM. Roll call was taken.

Harry asked for a review of emails and calls. Jenn reviewed a couple of emails she responded to, and forwarded the others to the other select board members. Harry stated that there was an intent to cut by Timberwolf. He discussed this with Rick Evens and Rick will talk to Timber wolf about the need for a bond. There was a survey from the DRA tracking expenses for assessing services. Harry will check and see if it is optional. If it needs to be done, he will reach out for a blank form.

Denise shared that Heather Worsky called today checking to see if there were any regulations for setbacks for ground solar panels. The board will check the zoning ordinances and get back to her. There was call from a citizen concerning her tax bill and their current inability to live in the house due to a car hitting it. Harry instructed her to fill out an abatement request.

Harry will meet with Rick Evans on June 22nd at the Town Hall to review timber taxes.

Harry asked if anyone knew if Amy Baker was the person who set up the accounting system at the Town Hall. Gayle stated she thought so. Harry also added that James Lang came in on Monday to do the payroll for the week. James stated he needed the eftps log in information for payroll taxes, but Jenn stated that Heidi takes care of that. Gayle reminded the board to watch the health insurance costs on Andy's paycheck because there have been issues in the past.

Harry noted that there is another electrical settlement bill coming up for July and Jenn added there are not physical bills for the SAU payments. The board will have to set up reminders for those payments.

Harry will call James Lang tomorrow to get an estimated cost to fill in as bookkeeper until a new administrative assistant can be hired. Jenn let the board know she talked to Matt Decker about a possible conflict of interest, but he stated that as long as Jenn and Denise approved, there was no issue. Jenn also needs to get back to the Bergeron Bookkeepers with an answer if we will need their services. When Harry gets the quote tomorrow he will send it to the others and they can decide who to use. The board decided to keep the cost under \$40 per hour.

Jenn emailed Rob Tozier about the surveying that has been done. She still needs to talk to Richard Dorsett about when he will be in again. Denise noted that there is a pile of things for the assessor in the office, she will create a folder. Jenn stated the field review is next and the person from KRT will be looking at properties from the road. Next year, when they start the revaluation, they will send out postcards.

Denise reviewed the bills she received in the mail on Tuesday. Notable was a returned check from the town's visa payment. It was addressed correctly with a window to show the printed address, but it was returned as unable to deliver to that address. She also noted the current bill is for much more than the check amount. She will investigate the bills before next week when the bookkeeper pays the bills.

At this time, Andy Blodgett and Mark Gustafson joined the meeting in person. They were notifying the board that Jim Logan owns a large piece of property around Jericho Trail and that he is in the process of building multiple campsites on the property to rent out. They were asking if that was allowed through our zoning ordinances and if he needed a permit to do so. The zoning ordinances were examined, and campsites were not listed in approved items for the residential district. Hotels were listed in things that could be applied for a special exception, so we let the two citizens know that the Select Board will send a letter to Mr. Logan letting him know that he cannot rent out the sites without a special exception form the ZBA. Mr. Blodgett and Mr. Gustafson left at 7:23 PM.

The board discussed the check from last week to the department of corrections for signs. Harry checked with Andy who confirmed that he placed two orders for signs around the same time period and the check should be paid. Denise will mail it tomorrow.

Denise reported that she reached out to the chairpersons for all the town committees to let them know of the select board hours and to determine if they had any needs from the board. Tracy Upton brought in forms for checks to cover the approved warrant articles today, and she needs to know when payment is due for the revaluation. Brenda brought in an ad that needs to go into the Caledonian for the Planning Board. Denise will take care of that.

There were three recommendations for pistol permits. Last, there was a letter from Errol Peters requesting multiple items under the Right to Know Law. The board set up a business meeting for tomorrow night at 7PM to start printing some of the items he has requested. The tax papers he has requested will have to wait until the Tax Collector is in next Wednesday.

Gayle asked if Jen received the MS123. Jen replied she picked it up today and will upload. Gayle reminded the board that she needs a new phone. Harry acquired the instructions for the current phone and noted that they can setup separate voice mail boxes and extensions for each person at the town hall. Gayle said that would be great.

Jen asked Gayle how it went using the voice recording from her jump drive for the minutes. Gayle said she never received the jump drive and did minutes off of her notes.

The board signed corrected minutes from March and April and Denise added them to the minutes book. The board also reviewed posted minutes from May 26, June 2, and June 4. Denise shared minutes she typed up today for May 5, 12, and 19.

Jen got a quote from certified computers for a laptop for committees to use. She will forward the email to other members. She has not contacted Ron Howard yet about Town Hall repairs.

Denise reported her efforts to find a repair person for the town hall, no one has heard from Kurt Bacon yet. Denise heard from Phil Fornier yesterday and he might be interested, but asked if a select board person could call him on Monday to setup a time to meet. Denise will be out of town and asked who could do that. Harry volunteered to call Mr. Fornier and setup a meeting.

Denise shared a draft letter concerning the Gale Chandler property. The board decided to take the letters home to review and correct.

Harry will do the office hours for next week. Hopefully, with the bookkeeper. Jen will talk to the assessors about possibly coming out on June 23.

Harry will call the post office to see if they have accounts.

Jen said she would start a draft letter to Mr. Logan concerning campgrounds. Jen will also call Matt Decker about the proper approach to Mr. Peters information request.

Denise made a motion to adjourn at 9:31 PM, and Jenn seconded it.

Respectfully submitted,
Denise Cartwright

Harry McGovern

Denise Cartwright

Jennifer Locke

