

Landaff Select Board
Landaff, NH
Public Session
May 12, 2021

Minutes

Present: Select Person Jennifer Locke, Select Person Harry McGovern, and Select Person Denise Cartwright
Zoom participants: Gayle Clement

The meeting was called to order at 6:07 PM. Roll Call was taken.

Jenn had copies of minutes from March 17, 24 and April 7. Copies were made and the minutes were reviewed and corrected. The Board will notify Robyn that we need to review the minutes from March 31, April 14, 21, 28, and May 5. We also need to review closed session minutes from March 24. The corrected minutes from this meeting will be left for Robyn on her desk.

Denise gave a report from the Planning Board meeting on May 10. The Planning Board has determined that Site Plan Review for the Town of Landaff was never submitted to the registry in the State of New Hampshire, therefore they do not have a procedure to use to evaluate Country Comfort. They have drafted a letter for the Select Board and the ZBA to let them know that the ZBA should proceed with their Special Exception case and that the Planning Board will be presenting a Site Plan Review for approval at the next Town Meeting. The Planning Board was also asking if they could respond jointly with the Select Board to the complainant concerning the Country Comfort property. Jenn noted she has started a response letter and will share with the Planning Board. The purpose of the letter is to let the complainant know we are looking into his concerns.

Denise asked for a review of the Country Comfort situation. Jenn and Harry provided a brief history of the business and property, as well as what has been done so far. They noted that Covid 19 has slowed the process considerably.

Denise asked about the complaint about the property on Gale Chandler. Harry noted that there are three unregistered cars at this time. Jenn reported the animals on the property appeared to be in order. The board will request that Robyn bring the previous letter sent to the property owner as well as the letter sent to the Presby property on 302 to review next week before sending a new letter. Harry shared an article about a property complaint in West Burke for reference. He also emailed another article on the same topic earlier. The board will review these items and discuss at the next meeting before responding to the complaint.

Jenn gave an update on the Governor's Emergency Orders. All Covid emergency orders have expired, and the State has decided to follow its Best Practices for now. It includes a recommendation of keeping indoor gatherings less than 20 people, using mask inside and physical distancing. It also encourages cohorting, improving ventilation when possible and screening.

Dale Locke joined the meeting via zoom briefly to ask if the school can have their hearing on the 18th at the Town Hall. We let him know about the Best Practices recommendations, and he stated that would not be a problem for the meeting. Jenn will send an update to the Ledger and the Landaff website.

Jenn stated she would notify Chief Bailey that the article about extra police coverage in Landaff did not pass. She will also notify Scott Champagne from the Lisbon Board of Selectmen. The Landaff Board will ask Robyn to contact Reverend Lynn Winter and let her know that the article for repaving the church/town hall parking lot failed.

Jenn stated that she would send an update to the Department of Labor concerning the safety inspection and ask for an extension. Jenn mentioned the town has a Safety Manual, but it needs updating. Jenn and Denise plan to meet Monday, May 17th at 9AM to work on the manual. Harry stated he would email members of the Safety Committee and set a date for the next meeting. Jenn will email Jason Cartwright to remind him about the Fire Department spring cleaning. The board also decided to get quotes on repairs for the Town Hall.

Jenn reported that the ZBA has requested for the town to have its own zoom account. Jenn would like to transfer over the account she set up for the select board to the town so all committees can use it. Denise made a motion to have the Town of Landaff take over Jenn's zoom account and start paying the fees so all town committees and organizations can use it when needed. Harry seconded it. The board voted and the motion passed.

Denise stated she would contact Judy Boulet tomorrow about her request to use the Town Hall for Cheryl Wiggett's family.

Jenn made a motion to appoint John Wright to represent the Town of Landaff at the Regulation Communications District Planning Committee, and Denise seconded it. The board voted and approved the motion. The board will ask Robyn to contact him and let him know.

Jenn will contact Mary and Sandy to put up a notice on the website and in the Ledger looking for another volunteer to be on the committee with John.

Jenn reported to Gayle that she is still gathering information but concerning the schedule of town property in the town report, she learned that parts of easements can include intangible assets such as right of ways.

Gayle asked if the generator is working. Harry reported that Corey's was at the Town Hall yesterday to check on it and it is working. He added that it will run each week on Wednesdays at 2. Corey's also suggested a monitor to let them know if there is an issue with the generator.

Gayle also let the board know there are mice in the Town Hall. The board discussed ideas for pest control. Denise will start with traps set at the Town Hall.

Jenn reported that Beth asked about tax warrants and would like to have them next week. The board will ask Robyn to prepare and bring the tax warrant for next week's meeting.

Jenn made a motion for closed session to discuss personnel. Denise seconded it, and the board went into closed session at 8:45 PM. Gayle left the meeting.

The board returned to public session at 9:16 PM.

Jenn made a motion to go into closed session for reputation reasons, and Denise seconded it. The board went into closed session at 9:16 PM.

The board returned to public session at 9:52PM. The board decided to add the following statement to deed notices when they are sent.

"In the past, the Town of Landaff has not regularly completed the deed process but going forward will be. This deed notice will be followed by deeding if payment arrangements are not made. Please contact us with any questions, concerns, or payment arrangements. Landaff Select Board"

Harry made a motion to give permission to the tax collector to automatically write off interest charges less than \$5.00. Jenn seconded it. The board voted and the motion passed.

Checks were signed.

At 10:01 PM Harry made a motion to adjourn, and Denise seconded it. The meeting adjourned.

Respectfully submitted,
Denise Cartwright



Harry McGovern

Denise Cartwright



Jennifer Locke