

Select Board Minutes 4/14/2021

Present:

Harry McGovern

Jennifer Locke

Denise Cartwright (absent)

Robyn Gilmartin (via zoom)

Gayle Clement (via zoom)

Andy Brackett

John Wright

Meeting was called to order at 6:10pm. Roll call was taken.

John Wright has requested to know how many household residents Landaff has. Robyn will forward him this information.

Jennifer Locke will see that the website changes the time for Select Board Meeting to 6pm.

Andy Brackett checked in from Highway Department. The long mud season seems to be under control. One ton truck is down for rear brakes, axle seal leak, broken rim, and tires.

Central Paving came in with quotes for paving, Andy will compare these to Blaktop's quotes. Jennifer asked how long the quotes are good for and does the Town need to respond by any certain time. Andy will inquire.

Highway Department will be working on road grading, sweeping, and ditching.

A new flag was ordered for the outdoor pole. Flag has come in.

There was some confusion on abatements and interest charged during the abatement process. Robyn suggested the Tax Collector inform the taxpayers an abatement was granted on their behalf. Robyn has forwarded the necessary abatement forms to the Tax Collector's email.

Jennifer had emailed Robyn about putting the Town credit card on the zoom account as it had to be upgraded for Town Meeting's capacity. Robyn requested the account be in the Town's name if the Town's card is to be on account. Account will remain in Jennifer's name at this time. Any incurred bills she will forward for reimbursement.

Jennifer emailed Rob Tozier to confirm that he has received the signed contract for the revaluation. Jennifer called the DRA to confirm they received a signed copy of the assessor's contract. The Board and Robyn will meet with both DRA and KRT Assessing to meet and start statistical revaluation in the next few weeks.

Jennifer called Lisbon Police Chief Bailey to confirm that the resulting vote from Landaff on additional police coverage doesn't affect the hiring of an additional officer.

It was noted that Lisbon does their paving contracts through sealed bids. Jennifer asked if Landaff should attend when Lisbon opens the bid for Ecology Dr.

Marilyn Booth phoned Harry McGovern to pass on that Paul Hatch informed her that Landaff will be getting roughly \$40,000 from another covid related package. Paul is willing to meet with the Board to discuss where the funds are coming from and how they can be spent.

Robyn has forwarded to the Tax Collector copies of email correspondences with Thompson Timber. Robyn will gather the rest of the information needed to solve this issue. Jennifer called the auditors to see what evidence they used to make adjustments related.

Jennifer forwarded that Bethany, Tax Collector, will be printing monthly receivable reports for Treasurer.

Robyn has emailed Bethany the deposit form to be used for transferring deposits to Treasurer.

Tax Collector rubber stamp has come in.

A Laredo account will be set up for the Town to access information from Registry of Deeds.

Robyn informed the Board that the ZBA will be meeting again next week. The ZBA was unable to zoom last meeting due to school board using account and no device. Robyn used her cell phone on speaker to allow ZBA member to attend remotely.

Judy Boulet joined the meeting to discuss HB1129 Town Meeting procedure. It was agreed to continue as planned. Speaking roles for info meeting was discussed. Judy suggests that when doing the ballots, we have a full version info sheet and the ballot should be minimal but correlate with Warrant full version. Gayle and Jennifer discussed recording the meetings digitally.

Jennifer checked with attorney Decker on the status of covid situation and reopening. Decker responded gathering are limited to 10 people until reviewed May 4. The Town buildings have been open by appointment only. Jennifer feels this needs to be enforced. Gayle and Robyn informed that there have been no negative issues during business hours.

Jennifer would like to post an update on rules: masks, hand sanitizer, social distancing and maximum 10 people at least through May 4. Board Meeting and Hearing Rules state only Board members and necessary attendees may attend in person. The updated guidelines will be directed to the zoom link. Jennifer will forward a letter to all Boards on rules. She will also request Boards call to schedule meetings.

Harry McGovern made a motion to accept the above newly proposed Town building covid rules for opening. Seconded by Jennifer Locke.

Gayle will be closed the Tuesday evenings that the HB1129 info meeting take place.

Friends of Landaff had requested to use the Hall the end of May. The Board will wait to see governor's actions on openings before making a decision.

Letter to Planning Board was signed.

Tax Collector was referred to Treasurer for info on petty cash use and reports.

Jennifer will draft minutes from last week's meeting that Robyn was absent for.

Checks were signed.

The board voted to go into closed session at 8:15 PM.

Open session resumed at 8:53 PM.

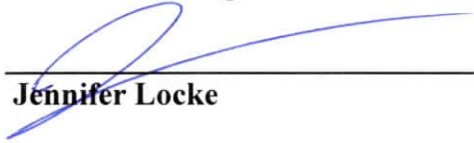
There being no further business, the meeting adjourned at 8:53 p.m. The foregoing minutes were approved on 6/9/21, 2021 by the following members of the Select Board:



Harry McGovern

absent

Denise Cartwright



Jennifer Locke