

Select Board Meeting Minutes-March 24, 2021

Present:

Selectwoman: Jennifer L. Locke

Selectman: Harry McGovern

Selectwoman: Denise Cartwright (ABSENT)

Administrative Assistant: Robyn Gilmartin

Gayle Clement (via zoom)

Rob Tozier, KRT Appraisal (via zoom)

Richard Dorset, KRT Appraisal (via zoom)

Meeting was called to order at 6:00 pm. Roll call was taken.

Checks were signed.

Contract submitted by KRT appraisers was reviewed and approved. The contract will need to be signed and sent to DRA for approval. Once it is approved DRA will meet with Assessor. KRT will review Town's last two years of sales to check accuracy. KRT will do utility assessments and will work remotely as well as ½ day monthly in office.

Robyn informed the Board that proposed 2021 Warrant Article 20, to authorize the Select Board to sell tax-deeded property, has already been established in a 1994 Warrant Article. The DRA recommends taking this out. The Board will keep the Warrant as is to be discussed in informational part of Town Meeting.

As part of the informational meetings for Town Meeting, there will be a time to submit questions between informationals. Robyn asked who these questions will be directed to. The Board had left that questions be addressed to them. These questions will need to be forwarded to Moderator as well as Gayle for minutes.

The Tax Collector has requested to be paid weekly and to have her checks mailed. RSA 275:43 states paying an employee monthly requires prior approval from the DOL. Tax Collector pay will change to weekly, Robyn will check with Heidi and Gayle to see if they would like weekly, if they prefer to stay monthly Robyn will prepare the documentation needed for the DOL.

The Fire Warden advised the Board that class 3 permits will no longer be available online. The warden or deputy wardens will need to be contacted.

Jen has reached out twice to Luke Perrault, Fire Ranger concerning the Fire Warden position. There has been no response.

The letter to the ZBA was revised by lawyer and signed by the Select Board. Robyn will forward that letter to ZBA members.

Jenn will check with Andy Brackett to see if he would like to remain on the ZBA.

North Country Council has a copy of site plan review but no signatures or effective date.

Jenn will submit the transfer station report to the website.

The Tax Collector would prefer not to have a drop box available for tax payment drop offs.

Harry will reach out to Andy Brackett on getting another paving quote for upcoming projects.

Robyn and Andy will be adding the 911 address request to the driveway permit process.

At 8:37 pm Jenn made a motion to go into closed session for a personnel matter, Harry seconded.

At 8:49 the Board returned from closed session. Harry made a motion to adjourn, seconded by Jenn.

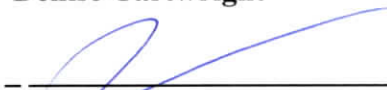
There being no further business, the meeting adjourned at 8:50 p.m. The foregoing minutes were approved on May 19, 2021, by the following members of the Select Board:



Harry McGovern

absent

Denise Cartwright



Jennifer Locke