

Landaff Select Board Meeting  
Landaff, NH  
February 21, 2024  
6 PM

### Minutes

Present: Jenn Locke, Mary Beaudin, and Frances Day, Administrative Assistant  
Absent: Harry McGovern

Meeting was called to order at 6:10 p.m.

The minutes from February 7, 2024 were tabled in order to review the Proof of the 2023 Annual Report, as well as to complete the MS-636 for filing with the DRA for approval.

The Board reviewed the draft of the Annual Report, including the Treasurer's Report, Schedule of Town Properties, Revenue and Expense reports, individual town reports, etc. in order to verify and confirm information provided prior to approval of printing same.

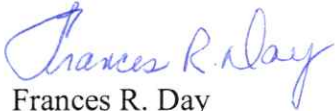
A review of all warrant articles was undertaken to ensure that all information was correct and corresponded in both the Annual Report and the MS-636. A lengthy process began to review all budget figures. Once this process was completed, the draft MS-636 was submitted to the DRA for approval. The Board anticipates that approval will be received by Monday, February 26, 2024. Posting of same can then take place. A signed copy of the MS-636 will be filed with the DRA.

Once the Board receives notification from the publisher, the 2024 Annual Report will be approved, printed and delivered to the Town Hall ready for distribution throughout town. Additional copies will be available at the Town Hal for any resident who does not receive one.

There being no further business to come before the Board, Mary made a motion to adjourn, seconded by Jenn.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

  
Frances R. Day

  
Jenn Locke

  
Mary Beaudin