

Landaff Select Board Meeting
Landaff, NH
February 2, 2022
6 PM

Minutes

Present: Harry McGovern, Jenn Locke, Denise Cartwright, and Frances Day, Administrative Assistant
Zoom: Gayle Clement, Town Clerk
Also Attending: Judy Boulet

The meeting was called to order at 6:05 p.m. Roll was taken.

In preparation for the Town Meeting, March 8, 2022, Judy raised several questions regarding the flow of traffic, the set-up of the room, placement of voting booths and tables. She will need help to accomplish all of these things. She confirmed that masks will be required inside the building as well as social distancing and there will not be a zoom component. Residents need to be present at meeting in order to vote. As the school budget meeting is the prior evening, chairs may remain, no breakdown required, and additional chairs added. Denise then offered that she and Jason would set up the seating in the hall. Judy also expressed some concern about the flow of traffic at the Town Meeting. She very much thought that the process in place last year worked well and should remain.

Judy will be working on the ballot and reminded the Board that she would like to have the warrants articles as soon as possible to be included. Judy then left the meeting.

Jenn asked that the Board to set a date to meet to review and discuss the 2022 Proposed Budget prior to the hearing at which time, the Board will decide who will address each of the Warrant Articles.

Denise was advised that the Board needed more time to work on the Employee Handbook. Jenn stated that perhaps they could review at next week's meeting.

In preparation for the budget hearing on Feb. 8, Jenn asked Fran to send a invoice to SAU 35 for snow removal for both 2021 and 2022 for a total of \$800.00 and to research the Primex account to determine if the Town received premium holiday reimbursements for any prior years.

At 7:27 p.m., Denise then made a motion for the Board to go into closed session to discuss a personnel matter. Jenn seconded the motion. It was accepted by all.

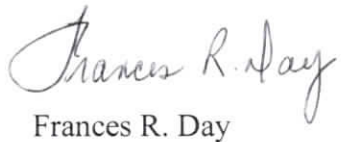
At 7:40 p.m., the meeting returned to regular session.

The Board discussed the LVFD and the donation received. Jenn drafted a letter which was approved by the Board. Denise will provide a mailing address to be forwarded.

There being no further business to come before the Board, Denise made a motion to adjourn. Jenn seconded.

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,



Frances R. Day

Harry McGovern



Denise Cartwright



Jenn Locke

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Minutes or Closed Meeting

Present: Harry McGovern, Jenn Locke, Denise Cartwright, and Frances Day, Administrative Assistant

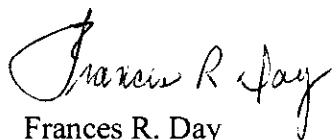
The meeting was called to order at 7:41 p.m. The zoom link was closed and Gayle left the meeting.

The Board then discussed a personnel matter. The Board filled out a request for information from the State concerning a former employee.

Motion was made and seconded to adjourn this closed meeting at 7:45 p.m.

The meeting went back into open session.

Respectfully submitted,


Frances R. Day

Harry McGovern

Denise Cartwright



Jenn Locke