

Landaff Select Board Meeting
Landaff, NH
January 5, 2022
6 PM

Minutes

Present: Jenn Locke, Denise Cartwright, and Frances Day, Administrative Assistant
Absent: Harry McGovern
Zoom: Gayle Clement

The meeting was called to order at 6:15 p.m. Roll was taken.

The minutes for both Dec. 22 and Dec. 29 were approved and signed.

Jenn asked to schedule a budget work session, as well as to review the requests from the auditors for the upcoming February town audit. Preparation for the audit should start as soon as possible as documents will need to be compiled and Town officials will be asked to complete and comply with requests. Jenn will talk with Harry to set up a convenient time and date and will then notify all parties involved.

Denise reported that Phil Fournier notified her that he will be at the Town Hall tomorrow to complete the work on the front railings. Denise will make arrangements to open the door for him. Fran explained that the checklist which is now in the hall was taken down due to the new railings and will have to be placed in a new location for the public. There was some discussion about the possibility of building a new cabinet for the checklist that would fit into the space available.

Fran advised the Board that Tracey Upton requested that the letter to Mr. Wisenflueh be revised regarding his donation to the LVFD Trust. Jenn stated that she will contact Tracey to advise that she will be attending the next meeting of the Trustees on Tuesday, Jan. 11, 2022 to discuss a process for accepting donations to the Town.

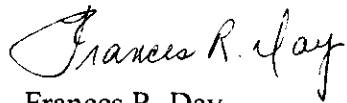
Fran inquired of the Board as to the Health Officer dues which were recently received and who should be appointed. It was agreed that the dues would be paid and Harry would be named Health Officer for the Town.

Denise stated that now that the letters have been sent to the residents involved in changes of addresses on Mill Brook Rd. and Rt 166, we should confirm that we have also notified the Tax Collector. Fran will make the necessary changes in the computer.

There being no further business to come before the Board, Denise made a motion to adjourn.
Jenn seconded.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,


Frances R. Day

Harry McGovern

Denise Cartwright



Jenn Locke

