

**Town of Landaff
Planning Board Meeting Minutes
November 12, 2013**

Present: Patrick Webb, Chairman; Brenda Dodge, Harry McGovern, Valerie Kimber Roy (Ex Officio), Deb Erb, Nancy Cooper-alternate, and Heather Westover-Secretary

Absent: Shirley Peterson

Call to Order / Roll Call: Planning Board Chairman, Pat Webb called the November 12 2013 meeting of the Planning Board to order at 7:05pm. Attendance is stated above.

PUBLIC SESSION:

Kevin E Schofield submitted a minor subdivision application; Chairman Webb made a motion to suspend the application as the Mylar maps indicated the subdivision was a Minor, and the correct intent was for a Major subdivision. Mr. Schofield was in attendance, along with Tom Smith. Planning board members explained that we would need to postpone the hearing until Monday December 9th as we will need to repost the intention in the Caledonian Record, and send out updated abutter notifications. Tom Smith will update the mylar's for the next meeting therefore a motion was made by Deb Erb to suspend the application for November meeting purposes, this was 2nd by Brenda Dodge. To Note, Chairman Webb has a conflict of interest due to the fact he is an abutter. He excused himself at the time of voting, and appointed Nancy Cooper alternative as a full member for this vote. Although again the board suspended the application at the meeting

Planning Board also received an application from Wendell/Erlene Jesseman and Clifford and Sally Bovin for a lot line adjustment. Mr. Jesseman would like to acquire 300 feet of property which currently belongs to the Bovin's. Updated abutter paperwork will be mailed and reposted in the Caledonian. The Planning Board will review the application for consideration on Monday December 9, 2013.

Point of View trust tax map 15 is interested in a minor subdivision of 3 lots and usage of a common driveway to be used. 2 driveway permits has been done with the state at this time. Chairman Webb would like to walk the property as Harry Burgess stated the area has been "pinned and staked" the planning board members intend the walk the property line on Saturday November 16, 2013 at 11:30am. Chairman Webb made a motion to accept the application and it was 2nd by Deb Erb. Hearing is set for Monday December 9, 2013.

The minutes of October 15, 2013 were reviewed and approved by the members present; a motion was made by Deb Erb and 2nd by Harry McGovern to approve the minutes as noted. Passed 6 to 0.

The planning board received and reviewed 1 building permit application.

Planning board members also reviewed a Notice of Violation.

Heather submitted for review to the planning board members a rough draft of a new subdivision application for future use, members made notes and changes; this is still a work in progress.

There being no further comments by either board members and no other guests from the public were in attendance therefore, a motion was made by Deb Erb, 2nd by Brenda Dodge to adjourn the meeting at 7:53pm. All were in favor. The Motion Passed 6-0.

**Respectfully submitted,
Heather Westover
Planning Board Secretary**

**PENDING APPROVAL BY THE PLANNING BOARD ON MONDAY DECEMBER 9,
2013.**

****NEXT MEETING DATE MONDAY JANUARY 13, 2014.**