

**Town of Landaff**  
**12 Center Hill Road**  
**Landaff, NH 03585**  
**Phone (603) 838-6220 \* Fax (603) 838-5225**

March 17, 2021

Dear Town of Landaff Registered Voter,

In January you received our initial informational mailer announcing the postponement of the annual business meetings and promising an updated informational mailer on or by March 15. The town works closely with the Department of Revenue Administration on all town meeting related items and they are severely backed up with all of the current challenges. We dragged our feet a bit hoping to have everything finalized with them, but they've set a goal for the end of March, so we are going to move forward with the things we can at this time.

We have made the decision based on the Governors Emergency Order #83 in addition to guidance from the New Hampshire Municipal Association to follow house bill HB 1129 which lays out a process whereby we will hold all meetings related to our annual town meeting online, and through the telephone, with all warrants voted on by drive-thru voting.

If you have questions about HB 1129, and the guidance we are following, we encourage you to reach out to board members, or you can go to the town website [www.landaffnh.org](http://www.landaffnh.org) and click on the menu link for Town and School Meeting Info, and on that page is a PDF of the full bill. There are other options for towns that include a variety of ways to meet in person, however we felt it important to still hold the meeting in a timely fashion, and also take into account the high likelihood that a significant percentage of the town will still be unvaccinated. We encourage you to please reach out with any concerns you may have. Below we have listed out our planned process as laid out in HB1129.

INCLUDED IN THIS MAILER IS AN INSTRUCTIONAL SHEET FOR ACCESSING THE MEETING EITHER ONLINE OR THROUGH THE TELEPHONE, A PROCESS ALMOST IDENTICAL TO JOINING A CONFERENCE CALL.

**Budget Hearings**- Because of the increased timeframe between the first budget hearing and the actual business sessions both the town and school will hold a second and final budget hearing.

**March 23, 2021 – 6:00PM** – The school will hold their second and final virtual budget hearing, this can be attended online and by telephone. An informational sheet has been included in this mailer for review at this meeting.

**March 23, 2021- 7:00PM**- The town will take over immediately following the school, the meeting will be closed briefly as the person hosting will change from one meeting to the next, but attendees will rejoin the town using the same login and telephone number as the schools meeting.

**Business Meeting**- HB 1129 requires the boards to hold 2 business sessions a week apart.

**Business Session #1:** The warrant articles will be read. After each warrant article there will be a question period during which townspeople can verbally provide questions and concerns that they have for each warrant article. There will be no discussion on the warrant articles during this session, and all items raised verbally by attendees will be recorded and included in the comment period.

**Comment Period:** In order to provide everyone with ample opportunity to express their thoughts, concerns, and questions about warrant articles from immediately following this business session until the day before Session #2: all townspeople are encouraged to communicate with the board via email, text, regular mail, and telephone. All communications will be written and included both in the annual meeting minutes as well as reviewed during the second business session.

**Business Session #2:** All warrant articles will be read. After each warrant article is read, all comments received either during Session #1 or during the comment period will be reviewed. The Board will answer any questions posed during that time, and allow for discussion as closely mirroring a normal town meeting process as possible, under the circumstances. There is no voting during this session, but amendments can be suggested and discussed, and the Boards will do their best to determine popular opinion based on discussions during the meeting.

**Warrant Articles:** After Session #2 the boards will finalize the warrant articles to include any amendments proposed during the sessions that appear to be desired by the town. The finalized warrant articles to be voted on will be posted on the town website on the town and school meeting page, and outside the town hall on the bulletin board the following day.

**Voting:** Voting will be by drive-thru voting starting at the church entrance to the parking lot, and ending at the town hall entrance to the parking lot. Voting will be by individual ballot and include all warrant articles. The first warrant article is required by HB 1129 and will ask whether the townspeople approve the proceedings as they occurred this year, and empowers the town to vote down everything and restart the town meeting processes. The ballot online can be printed but cannot be used as an actual ballot on voting day.

**School Business Session #1:** April 19, 2021 at 7:00PM online and by telephone

**School Business Session #2:** April 26, 2021 at 7:00PM online and by telephone

**Town Business Session #1:** April 20, 2021 at 7:00PM online and by telephone

**Town Business Session #2:** April 27, 2021 at 7:00PM online and by telephone

**Warrant Articles:** Available online and on the town hall bulletin board on April 28, 2021

**Drive Thru Voting for School and Town:** May 11, 2021 from 11:00AM to 7:00PM all voters will remain inside their vehicles during the voting. Please monitor Landaff Ledger emails and the town Website for additional information on the voting process leading up to the date.

In addition, the Select Board members have been holding their weekly meetings through Zoom since last Spring. Anyone who would like to join, either online or through the telephone to try it out, or to ask us any questions, can do so at any meeting. Please feel free to contact board members, the moderator, or the town hall directly with any questions. Thank you for your patience with us and each other as we move forward in 2021.

Sincerely,

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Cecily Yarosh- School Board Chair  
Chair

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Judy Boulet- Moderator

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Harry McGovern- Select Board  
Chair

**Contacts:**

Robyn Gilmartin- Town Hall 838-6220

Harry McGovern- Select Board 838-8965

Denise Cartwright- Select Board 838-8965

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Jennifer Locke – Select Board 838-2308

Dale Locke- School Board 838-2308