

Selectmen Meeting Minutes-September 19, 2018

Present;

Selectment: Errol S. Peters

Selectman: Michael M. Ransmeier

Selectwoman: Jenn L. Locke

Administrative Assistant: Robyn Gilmartin

Marilyn Booth

OPEN SESSION:

The Selectmen began their normally scheduled meeting at 7:00 p.m.

Marilyn Booth is working on updating FEMA's Mitigation Plan, which is due in 2019. She will be attending a training for chain of command for emergency situations.

"The Town of Landaff Board of Selectmen, in a majority vote, accepted the terms of the Pre-Disaster Mitigation (PDM) Grant Program as presented in the amount of \$6999.75 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$9333.00, in which the Town will be responsible for a 25% match (\$2333.25)."

Contract to hire contractor to update PDM plan has been signed and notarized,

Discussion of a grant to purchase generator for the Town Hall for the use of emergency shelter will be continued at a later date, once Errol has estimates.

Revised minutes from Sept 5, 2018 signed.

Motion to accept last week's minutes by Errol, seconded by Jenn, and approved, changes addressed by Michael and Jenn also approved.

Heidi Sagar has forwarded the treasurer report.

Checks were signed

Budget Report will be reviewed at the next meeting.

Dog Issue-A complaint of dogs wandering and presenting problems to neighbors has been brought to the attention of the Selectmen. Robyn will forward a letter through regular and certified mail.

Building Permit needed, Mr. Santy will be sent a letter asking to refrain from continued construction until required building permits have been sought. Robyn will forward him this letter.

Antivirus computer software, Jenn has looked into adding Malwarebytes Premium to our Windows Defender already in place. The cost is \$101.11 per computer for three years. This would be applied to the computers of the tax collector, town administrator, and the treasurer. Motion to approve made by Errol and seconded by Jenn, motion approved.

The Volunteer Fire Dept received information in reference to the governing of a department and certain compliances in regards to Division of Firesafety. This information has been presented to the Selectmen as well as forwarded to Jason Cartwright.

Compactor, Lisbon will be proceeding with the new compactor.

The Health Consortium has sent out a “**risk planning for emergency planners**” HHS emPOWER Map 3.0 gives every public health official, emergency manager, hospital, first responder, electric company, and community member the power to discover the electricity-dependent Medicare population in their state, territory, county, and ZIP Code. Landaff was not listed, Robyn will call and inquire about our numbers.

Handbook will be discussed next week.

We will be updating **policies** on a gradual basis. Robyn will complete several on a weekly basis and have them signed by the Board.

NHMA Budgeting Conference, September 20, at Loon. Both Jenn and Robyn will be attending.

RV parking, Mr. Bronson will be given a few weeks to resolve

Meeting adjourned at 9:00, motioned by Michael, approved.

With no further business to discuss, the Board of Selectmen’s meeting was adjourned at 9:00 pm. The foregoing minutes were approved on October 17, 2018, by the following members of the Board.

Errol S. Peters

Michael M Ransmeier

Jennifer Locke

