

Selectmen Meeting Minutes – July 11th, 2018

PRESENT:

Selectmen Chair: Errol Peters

Selectmen: Michael Ransmeier, Jennifer Locke

In attendance: Reg and Claudia Lavoie, Andy Brackett, Kathy Upton, Sandy Bracket, Heidi Sagar, Milton Wilder

OPEN SESSION:

The selectmen began their regularly scheduled meeting at 7:02PM

Andy Brackett- Michael asked Andy to inspect the intersection of Cemetery Rd. and Pearl Lake Rd. for overgrowth and trim back as needed to improve visibility, Andy agreed. Andy provided an update that the road crew had been working on ditching a lot that week, they had also completed the service on the grader and it went well there were no surprises. The company we purchased the grader from sent a bill which did not show proof of payment Andy said he would contact the company to make sure all was completed. Errol updated Andy on a potential source of gravel from Raymond Poor in Bath.

Sandy Brackett- The person who bought the slates from the town was going to buy the desks as well but when they went back to look at the desks the person decided they did not want them. One of his employees offered to clean out the desks and things for free. Michael said we would take a look over the next few weeks or so and get back to Sandy on whether there was any value for the town in the items, Andy questioned whether Stockleys would take some of the pieces, Errol replied that they would but it would require dismantling the pieces. The board left it that we would let Sandy know whether the scrap guy could clean the stuff out or not but it would probably be a little while before we had time to take a look.

Milton Weiler- Milton owns a camp up on Rabbit Path Rd. his property abuts where Stacey Thompson is logging and his spring which he has a deeded right to is actually on Thompson's property. Stacey has been using Milton's driveway as his right of way into the property he offered to sell the property to Milton after he is done logging it. Milton is interested in the section of land that includes his spring and wanted to find out if the land would remain in current use if he purchased it. The board advised Milton that because his land is already in current use that adding in additional acreage that directly connects to his current property would not void the current use status of either properties even with the logs removed. He requested assessing info on the property. Milton also voiced concerns about his driveway culvert which was covered up on both ends when Stacey expanded the driveway into the property, there was some question as to when and who installed the culvert, but the board provided a copy of the RSA statute to Milton detailing the fact that driveways fall within the jurisdiction of the Planning board, and that culverts in driveways are the landowner's responsibility, and recommended that Milton talk with Stacey about his concerns over the culvert and Stacey's plans to return the driveway and the culvert to its prior condition when he is done with the property.

Minutes- 6/20 meeting minutes approved Michael moved and Jenn 2nd, 6/27 meeting minutes approved Michael moved and Jenn 2nd, 7/5 closed meeting minutes approved Michael moved and Jenn 2nd

Job Opening- Errol updated attendees on the interviews conducted during the closed meeting and the status of the three applicants. One applicant withdrew his application he took a position elsewhere, one applicant never responded to Errol's attempts to schedule an interview, and the third was found to not

be a good fit for the position. Gayle Clement agreed to renew the job ad in the Caledonian Record and the Bridge Weekly. Errol passed out a draft Administrative Assistant job description for the board to review and go over next week.

Policies- Clarification has been requested by members of the fire department on how personal information will be handled, stored, and acted upon. Errol passed out an updated page of the employee handbook to be reviewed and gone over next week by the board members.

Intent to Cut Forms- Errol heard back from the DRA that the landowner can sign both sides of the intent to cut form provided they write on the side that they would take responsibility for the information. The state said they are having trouble with the loggers from VT because their rules are different. Errol has received three of the remaining intent to cuts. Stacey Thompson will have his to Errol by 7/15.

Mail and Bills- Gayle brought mail and bills for review

An email was received requesting information about the septic system at the school including the letter approving its installation. The septic system is old enough that the board does not have this information on file, the board recommended the person contact the DES for information on the system.

The board received a letter requesting permission to install two telephone poles in town one on Hodge hill rd. and one on King Hill, both are existing poles that need replacing the board gave permission.

A letter was received from the state asking whether we intended to submit the assessors inventory forms again to the towns people next year, Errol questioned what the value was and what percentage of people submit their completed forms. Errol will contact Steve the assessor to ask these questions and the board will discuss next week.

A letter was received from the lawyer about the class action suit against PSNH recommending that the group of towns Landaff is included with join up with a group of other towns, the benefit would be spreading the cost of lawyers over additional towns, the board agreed to this and Michael said he would draft a letter responding to the lawyer.

Dale Locke requested information via email on the towns policies for handling personal information, Michael drafted a letter but the board determined it should review it and respond next week after finalizing the policy so that the responding letter and a copy of the policy could be sent at the same time.

Landaff Fire Department- Errol received emails from Lisbon about LFD taking water from a Lisbon hydrant to fill a private pool, in addition he heard that the truck was possibly put back in the building empty, and that the tank on that newer truck has a hole and it can only be filled half full. The board questioned whether these things were true or not, and why if the truck needs repairs the board wasn't informed and repairs made. In addition, Errol was informed that Lisbon received a letter from Jason explaining the fire hydrant issue, and he received a phone call from Mike Ball who informed him that it was his pool which received the water and that he was willing to pay any bill that Lisbon might send. Errol cited wording on the highway department policy that states no personal use of town equipment without permission from the select board, and the board discussed adding the wording into the general handbook as well. The board decided that Errol would request a copy of the letter Jason sent to Lisbon for the board to review at the 7/18 meeting and that following that review the board would send a

request to Jason per a 2014 warrant article procedure requesting his attendance at a meeting and listing the reasons and questions for discussion.

Town Audit- A draft of the completed town audit was emailed for the board to review and respond, the board agreed to review and discuss at the next meeting.

Background Checks- The Board discussed the difficulty associated with fingerprinting and Jenn cited the data she had found discussing the lack of depth to fingerprinting databases, and the board determined that at this time they would require only criminal background checks with the current form and not require fingerprinting in town. The board is leaving the fingerprinting on the table as a possible future addition but recognizes that while we as a town are trying to get a process of some kind in place starting with only one step would be easier for all.

License Request- The board discussed their request to the LVFD for copies of the members driver licenses. The board agreed that the purpose of having the license copies is for insurance purposes. The board agreed that all current fire department members will be grandfathered in and the copies of their license will not be run for incidents that might preclude them from operating town vehicles, but going forward any new members will be required to have their license run for any driving history that would make that member unable to drive the fire trucks. All copies of the licenses will be maintained in a locked drawer accessibly only by the Select Board, their administrative assistant, and town insurers. The wording discussing these issues will be added to the draft policy for the town.

Meeting adjourned at 8:55PM

The foregoing minutes were approved on July 18, 2018 by the following members of the Board:

Errol S. Peters

Michael M. Ransmeier

Jennifer L. Locke