

## Selectmen Meeting Minutes – June 27th, 2018

### PRESENT:

**Selectmen Chair: Errol Peters**

**Selectmen: Michael Ransmeier, Jennifer Locke**

**In Attendance: Gayle Clement, Marilyn Booth, Heidi Sagar**

### OPEN SESSION:

The selectmen began their normally scheduled meeting at 7:00 pm.

**Marilyn Booth-** Discussion of logging by Stacey Thompson on the property with a conservation easement. When a property has a conservation easement they are supposed to notify the Landaff Conservation Commission when the property changes hands, but the owners hadn't let the conservation commission know. Originally the property was supposed to have a tree management plan, but she thinks that's expired, supposed to renew every 5 years. Mike recommended letting Bruce Barnham know so that he could touch-base from his end, when Stacey Thompson was in last month he said his forester would get in touch with him as well. LCHIP is supposed to be notified when the land changes hands. Marilyn said she would contact Bruce to remind him that we are counting on him to keep an eye on it. The Conservation Commission is supposed to monitor it yearly, Marilyn is going to take before and after pictures. Errol added that Thompsons is planning on having the log yard on the property without the conservation easement and will be taking the logs out on that side of the property.

Ammonoosuc Advisory Committee has a check from last year that hasn't been deposited yet

**Intent to Cut Reports-** Errol submitted all that he currently has to Bruce Barnham for evaluation. This included Stacey Thompsons. Errol contacted all 4 people that hadn't done their paperwork, two of them can't get the logger to sign it, one is working on getting info from the logger and the fourth submitted their paperwork. Errol called Rick Evans the forestry person for DRA and asked whether the landowner can do the paperwork themselves and have it be accepted he is waiting for a call back.

**Job Opening-** Errol sent notes to the applicants thanking them for applying and acknowledging the receipt of their applications. Errol will contact them to set up interviews starting at 7 for 30 minutes each on 7/5. The meeting will be closed for personnel interviews and will start at 6:30 PM, Jenn will get the meeting posted. Select Board members will brainstorm questions for the applicants and email them to the other members prior to next week.

**Position Coverage-** Joanne Smith was contacted and is too busy to come up, but if there is a specific question can call. There is a local QuickBooks trainer named Amy Baker, Heidi will see what kind of time she has. Amy helped Deb Jeffrois when she was here. Heidi discussed the upcoming tasks of generating a quarterly report for the payroll taxes, unemployment quarterly, and the 941 which Heidi has already been doing. The primex application for insurance was accepted with a high estimate of fire fighter numbers, which can be corrected once we have the number of volunteers currently on the department.

**Bills and Mail-** Reviewed mail and bills. Signed agreement to participate in a class action suit brought against the government for underpaying on national forest cuts, requires no monetary outlay, and would return money in lieu of taxes. Also signed the Woodsville Ambulance renewal agreement.

**Grader-** The grader was delivered and Andy is currently doing the service on it.

**Background Checks-** Michael Ransmeier needed to update his background check paperwork in order to get his notary public recertification. He contacted Chief Pinson to check and see whether the process was the same in order to determine whether maybe the town wouldn't have to pay the \$35 reperforming his. Michael found that the form itself was identical the notary public process did not require a finger print, he also found that Lisbon had their firemen include a finger print in their background checks. Jennifer Locke contacted Plodzick and Sanderson and spoke with Landaff's assigned auditor Kyle Gingras about their initial recommendation to perform background checks. Kyle stated that performing background checks is standard practice for town that he works with, he will follow-up with some of those communities and see what he can find out about their actual process. He sent a draft of the completed audit for last year to Errol's email. Errol will forward it to the rest of the board.

**Minutes-** The minutes from 6/6/18 were approved, Michael moved and Jenn 2<sup>nd</sup> the motion. The minutes from 6/13/18 were approved, Errol moved, Mike abstained as he wasn't there, and Jenn 2<sup>nd</sup> the motion. The draft minutes from 6/20/18 were reviewed Jenn will make the edits for next meeting.

Meeting adjourned at 8:30PM

**With no further business to discuss, the Board of Selectmen's meeting was adjourned at 8:30 pm. The foregoing minutes were approved on July 11, 2018 by the following members of the Board:**

---

**Errol S. Peters**

---

**Michael S. Ransmeier**

---

**Jennifer L. Locke**